**NANB Area Minutes for December 16th, 2023**

**Area Agenda**

1. Role call of GSR’s
2. Reading of service paragraph from the Basic Text
3. Reading of 12 Concepts and 12 Traditions
4. Adoption of Minutes – March 18, 2023
5. Group Reports
6. RCM Report
7. Vice Chair report on H&I and PR Efforts
8. Treasurer Report
9. Literature Report
10. Old Business
11. Open Forum (Group Concerns)
12. New Business
13. Announcements
14. Adjourn Meeting

**ASC Opened (11:01am)**

Role Call of GSRs – Clean and Serene absent

Reading the Service Paragraph, 12 Concepts, 12 Traditions

**Attendance**

Andrea P, Chair

Cody P, Vice-Chair

Penny A, Secretary

Tim M, Treasurer

Jesse M, GSR Nature of Recover (Rothesay), Literature Rep

Daniel M, GSR Free Spirit (Fredericton)

Gale G, GSR Unity Is Key (Moncton)

Niki G, Alt GSR Unity Is Key (Moncton)

Liz H, GSR, LITM (Fredericton); RCM

Steve C, Interested Member, LITM (Fredericton)

Jess P, Interested Member, LITM (Fredericton)

John O, Interested Member, Unity is Key (Moncton)

Jeff O, Alt GSR, Freedom Group (Saint John)

Julia H, Interested Member, Free Spirit (Fredericton)

Erik N, Interested Member, Free Spirit (Fredericton)

Gwen TC, Alt GSR, Free Spirit (Fredericton)

**Adoption of Minutes**

Adopted.

**Group Reports**

**Unity Is Key**

Hello Family,

There were 10 at the business meeting. We voted on taking the Clarity Statement out of our introduction. There were 8 voted yes and two that didn’t. We have another meeting at a different place. It’s 105 Elmwood Drive at the Saint Andrews Church. It’s a step meeting from the Basic Text.

Anniversaries: Debbie K – 31 years on January 4th

Gilman – 17 years on January 4th

Denis 1 year on December 27th

Treasurer’s report: Bank balance of $2,066.32; Fun Day $500, Reserve $200, Rent $150 (for 3 months), Literature $742.35, Donation to Area $290.30, Gas for Area $60.00. Leaves a balance of $123.67.

In loving service,

Gale G.

PS – we are getting together for New Years Eve bowling at 10pm.

**Free Spirit Group**

Greetings fellow addicts,

The Free Spirit Group is doing well, we continue to meet twice weekly with an average attendance of around 17 recovering addicts, which is about a 5% decrease from the last business cycle. A business meeting was held both on December 6 and the 13th with group elections and other business matters being agreed upon

Trusted Servant positions are as follows:

Secretary: Robin W; Treasurer – Daniel T.; Alt GSR Gwen; GSR: Daniel M.

The group's format remains unchanged with:

Monday’s reading is from Living Clean and the 1st Monday of each month we read an IP

Wednesday’s reading is from the JFT and the 1st Wednesday of each month we read from the SPAD

The following are group member celebrations in the next business cycle December through March 2024:

John R – February 7 @ 2 years

Robin W - February 21 @ 21 years

Heath W – March 25 @ 23 years

Brendan B – March 27 @ 4 years

During this cycle, the group has placed a literature order in the amount of $88.75

Our group has brought in a total of $608.65 between 7th contributions and literature sales.

The group has prepaid rent From February 2024 through July 2024 in the amount of $240.00 (6 months x $40/mth. for 2/week meeting space)

Our prudent reserve remains unchanged at $200.00.

This leaves a net donation of $279.90 to Area.

Yours in loving service, (Daniel M), GSR.

**Clean and Serene Group (**Not present but report sent to Secretary to be read)

Hello everyone.

Regretfully, no one was able to be in Fredericton to represent the group but be assured that we are with you in spirit.

Things at Clean and Serene are have been going forward as usual. We have had attendance some nights in the 20 range and then we’ll have a week where 5 or 6 members show up for each meeting. We can’t explain it but those who are in attendance are both hearing and carrying the message of recovery so all is well.

Matt C was confirmed as our new alt GSR at our last business meeting. I have to say that was a highlight for me. Eleven members attended our business meeting and participated in decision-making. From a personal standpoint, that definitely represents a record. We’ve made a couple of minor adjustments to our meeting format but otherwise things are sailing along well.

We have a literature order this month of 122.75, a regional donation of 225 (we’ and just under our prudent reserve after paying ½ year rent to the church. Overall, Clean and Serene has had a good year as we’ve all emerged from COVID. The doors are open, people are coming and participating and the message is being carried. Merry Holidays to everyone and here’s hoping for a great 2024!

In loving service,

Carl K., GSR

**Living In The Miracle Group**

Hello everyone,

Our meetings are going well, still meeting at 168 Church St every Friday and Sunday at 7pm.

We are an open meeting with on-street parking and complimentary coffee. A strong

message of recovery is being shared at our meetings.

Since the last ASC our homegroup attendance has gone down from an average of 15-20

addicts to 10-11. More support for our meeting would be appreciated.

We brought in $641.61. Our literature order today is $153.75 and we have an ASC donation of

$161.90 after rent which was $270 and event fund which was $30.

For upcoming anniversaries we have Steve C celebrating 18 years on February 22nd.

In loving service,

Liz H

GSR

**Nature of Recovery**

Greetings Fellow addicts,

This report covers from 26 August to 2 Dec 2023.

Our average meetings attendance was twelve people. We had $518.77 Seventh Tradition donations.

All our expenses are paid including rent for Dec-Feb $60.00, a literature order of $60.05, insurance $90.00 and a prudent reserve of $20.00. We have a contribution to the Area of $308.72.

YILS

Jesse M

GSR

**Freedom Group**

Good morning NA family , happy to see you all here and happy holidays, Things at freedom group are moving along smoothly. On average we have 10 people attending the meeting and 10 who have chosen Freedom group as home group, those ten are not the same . We have went threw many welcome , 30 day , 60day , 90day key tags , We have gathered $233.80 with tradition seven , we have $88 dollars for orders($81.14) , $60 for rent , $60 for prudent reserve we have kept a prudent reserve at this time with talks of buying a lock box , and office type supply’s , and 25 dollars as a area donation! We are super excited to becoming up on one year and been showing steady attendance. We have had the idea of organizing a fun freedom day in the near future, thank you all for your time and support

Love Joe G (GSR)and Jeff O (alternate  GSR)

**Living Free**

Hello fellow addicts

Living free group is doing well we have an average of 10-12 addicts and we continue to meet every Saturday in the boardroom at the VHC, We continue to read from the basic text.

We have had a change in group membership with Cody P being voted as the groups GSR. We have learned that the NA meetings that take place in our group is now optional for detox patients and discussed staying at the VHC because of that and we have agreed to stay and keep the meeting open in hopes that this will change soon.

Rent has been paid to the tune of 1 Basic text and 9 pamphlets. Our literature order is 154.55 and we will be making a donation to area of 59.80.

In loving service Cody P, GSR

Discussion regarding challenge with detox clients attending. It is now not mandatory for clients to attend. This is a decision that comes from Horizon.

Tim – will be doing a PI presentation at Ridgewood. Action: Penny will reach out to her contact at Detox to see if they are interested in a PI presentation.

**RCM Report**

Hello everyone!

Thank you for giving me the opportunity to provide my first report as your recently elected RCM.

The last RSC meeting was held via zoom on November 11th and was well attended, 11

recovering addicts participating.

Here’s what’s going on in the rest of Atlantic Canada!

Nova Scotia- Regular attendance and participation in groups and subcommittees noted, healthy

signs of active PR and Outreach efforts and updating their ASC guidelines. The Convention

Living The Dream has now run for 40 plus years, and will be held again May 17th-19th 2024 at

Inn at the Prince Hotel in Truro.

Newfoundland- Service at ASC has been improving and reaching a functional level of

participation. Catching up on administrative housekeeping-like tasks (mail box, etc) Having such

a large geographic area to cover poses challenges but they're working on a list to be sent to

homegroups to include members willing to sponsor other members long-distance within the

province.

Shipping for literature to Labrador/Newfoundland is noted to be particularly expensive due to the

remote nature of the province. NAWS provided literature support upon request for some help; it

was 100% donated.

Poster drives underway province-wide, as well as PR presence at detoxes and

recovery/correctional centers. There are 19 in person meetings and 8 online meetings in the

province. The fellowship on The Rock is growing!

Northern New Brunswick- Their ASC is still meeting and sending a donation to Region. Hoping

to attend future RSCs via zoom, some technical difficulties noted. Only one meeting in their area

at Miramichi at this point.

PEI- No report

ADMIN REPORTS

RDA REPORT- Some highlights of note for our ASC: The Canadian convention location and

dates are being determined, likely in October in Edmonton next year. Next WORLD will be held

in Washington next year. Encouraged NA members to participate in an online NA survey on

www.na.org/survey to help determine issue discussion topics at the next World convention, as

it’s a great way to be connected to our worldwide fellowship.

Liz would be responsible to submit event info to Region.

Liz H

RCM

**Vice-Chair Report on PR and H&I Efforts**

FREDERICTON

We have been having low numbers attend. Of the three months we visited there was no interest two of those months. Group attendance is now optional for all clients so we only reached two male clients over the last quarter.

Yours in loving service,

Penny

POSTER DRIVE FREDERICTON

No news to report on this effort. We hope to be able in the very early New Year to begin contacting and asking locations that could benefit from the NA posters. So far there are two members from the Free Spirit Group including myself and only one member from the LITM group that have volunteered for this campaign.

MONCTON

Last Monday, December 4th we went to the detox. There were two clients. it went well they seem interested hopefully we will see them we haven't seen any one at the meeting yet from the detox.

Gale G.

POSTER DRIVE MONCTON

No activity.

SAINT JOHN

Regular Detox meetings still happening the first Monday of each month.

Starting Dec 19th, and every 3rd Tuesday of the month thereafter, we will be presenting to the longer term clients in a separate presentation.

We currently have 12 people on the list to help with 3 being in various stages of completing training.

Paul and I are waiting on word back from the Ridgewood facility on doing a presentation for the staff that we had started trying to do just before COVID, MWBR.

Not in the SJ area but currently being supported by SJ people (Tim, Jesse, and Paul) we are still working our way through the training and paperwork required to assist in meetings at Dorchester.

Tim M.

POSTER DRIVE ZOOM MEETING

Poster drive zoom meeting held online October 28th at 11AM

**Treasurer’s Report**

Discussion regarding budget, particularly the Fellowship Development Fund. Over the last year we spent $600 but we’ve been maintaining a budget of $1,000. Move to Open Forum for further discussion.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Opening Balance | $2,700.00 |   |   |   |
|   |   |   | EXPENSES: |   |
| INCOME: |   |   | Bank Fees(Oct-Dec) | $7.50 |
| Donations: |   |   | Freedom Voice(Oct to Dec)(CHQ176) | $43.45 |
| Unity is the Key | $290.30 |   | Dec Rent(CHQ025) | $80.00 |
| Living Free | $59.80 |   | NAWS CPS002264 (CHQ022) | $1,601.63 |
| Free Spirit Group | $280.00 |   | Moncton FD Travel(CHQ024) | $181.70 |
| Living in the Miracles | $161.90 |   | Tim Travel ASC- medallion expense(CHQ176) | $80.00 |
| Nature of Recovery | $308.72 |   |   |   |
| Clean and Serene | $225.00 |   |   |   |
| Freedom Group | $20.00 |   |   |   |
|   |   |   |   |   |
| TOTAL | $1,345.72 |   |   |   |
|   |   |   |   |   |
| Literature Sales: |   |   |   |   |
| Unity is the Key | $742.35 |   |   |   |
| Living Free | 154.55 |   | TOTAL | $1,994.28 |
| Free Spirit Group | $88.75 |   |   |   |
| Living in the Miracle | $153.75 |   | TOTAL AFTER EXPENSES | $3,454.77 |
| Nature of Recovery | $60.05 |   |   |   |
| Clean and Serene | $122.74 |   |   |   |
| Freedom Group | $81.14 |   | RESERVES: |   |
|   |   |   | PR and FD | $500.00 |
|   |   |   | Prudent | $700.00 |
| TOTAL | $1,403.33 |   | Literature | $1,000.00 |
|   |   |   |   |   |
| TOTAL INCOME | $2,749.05 |   | TOTAL RESERVES | $2,200.00 |
|   |   |   |   |   |
|   |   |   | AVAILABLE TO DISPENSE | $1,254.77 |
|   |   |   |   |   |
|   |   |   | DONATION TO REGION(CHQ177) | $754.77 |
|   |   |   |   |   |
| AVAILABLE MONEY | $5,449.05 |   | CLOSING BALANCE | $2,700.00 |

**Break (pm)**

**Literature Report**

Jesse has an order to submit for $1,503.05.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Description | Item # | July 2018 Price increase | January 2023 price increase 12% | Tax and Shipping 30% | Exchange 25% | Qty on Hand | Value |
| Books |   |   |   |   |   |   |   |
| Basic Text 6th Ed. | 1101 | $12.15  | $13.61  | $17.69  | $22.11  | 14 | $309.58 |
| A Spiritual Principle a Day | 1110 | $13.00 | $14.56  | $18.93  | $23.66  | 14 | $331.24 |
| JFT | 1112 | $9.55  | $10.70  | $13.90  | $17.38  | 11 | $191.19 |
| Sponsorship | 1130 | $9.75  | $10.92  | $14.20  | $17.75  | 2 | $35.49 |
| IWHW(Hard Cover) | 1140 | $9.55  | $10.70  | $13.90  | $17.38  | 3 | $52.14 |
| Living Clean | 1150 | $10.35  | $11.59  | $15.07  | $18.84  | 6 | $113.02 |
| Guiding Principles | 1201 | $11.65  | $13.05  | $16.96  | $21.20  | 4 | $84.81 |
| Step Working Guide | 1400 | $9.00  | $10.08  | $13.10  | $16.38  | 0 | $0.00 |
| Information Pamphlets |   |   |   |   |   |   |   |
| #1 Who,What,How, and Why | 3101 | $0.25  |   | $0.33  | $0.41  | 2 | $0.81 |
| #2 The Group | 3102 | $0.33  |   | $0.43  | $0.54  | 0 | $0.00 |
| #5 Another Look | 3105 | $0.25  |   | $0.33  | $0.41  | 41 | $16.66 |
| #6 Recovery and Relapse | 3106 | $0.25  |   | $0.33  | $0.41  | 4 | $1.63 |
| #7 Am I an Addict | 3107 | $0.25  |   | $0.33  | $0.41  | 21 | $8.53 |
| #8 Just For Today | 3108 | $0.25  |   | $0.33  | $0.41  | 27 | $10.97 |
| #9 Living the Program | 3109 | $0.25  |   | $0.33  | $0.41  | 45 | $18.28 |
| #10 Fourth Step Guide | 3110 | $0.82  |   | $1.07  | $1.33  | 2 | $2.67 |
| #11 Sponsorship | 3111 | $0.25  |   | $0.33  | $0.41  | 0 | $0.00 |
| #12 The Triangle of Self-Obsession | 3112 | $0.25  |   | $0.33  | $0.41  | 30 | $12.19 |
| #13 By Young For Young | 3113 | $0.25  |   | $0.33  | $0.41  | 21 | $8.53 |
| #14 One Addict's Experience.... | 3114 | $0.25  |   | $0.33  | $0.41  | 5 | $2.03 |
| #15 PI and the NA Member | 3115 | $0.25  |   | $0.33  | $0.41  | 60 | $24.38 |
| #16 For the Newcomer | 3116 | $0.25  |   | $0.33  | $0.41  | 27 | $10.97 |
| #17 For those in Treatment | 3117 | $0.33  |   | $0.43  | $0.54  | 11 | $5.90 |
| #19 Self-Acceptance | 3119 | $0.25  |   | $0.33  | $0.41  | 60 | $24.38 |
| #20 H&I and the NA Member | 3120 | $0.25  |   | $0.33  | $0.41  | 42 | $17.06 |
| #21 The Loner | 3121 | $0.33  |   | $0.43  | $0.54  | 60 | $32.18 |
| #22 Welcome to NA | 3122 | $0.25  |   | $0.33  | $0.41  | 48 | $19.50 |
| #23 Staying Clean on the Outside | 3123 | $0.25  |   | $0.33  | $0.41  | 20 | $19.59 |
| #24 Money Matters | 3124 | $0.56  |   | $0.73  | $0.91  | 20 | $18.20 |
| #26 Accessibility For Those with Needs | 3126 | $0.25  |   | $0.33  | $0.41  | 0 | $0.00 |
| #27 For the Parents..of Young People | 3127 | $0.31  |   | $0.40  | $0.50  | 47 | $23.68 |
| #28 Funding NA Services | 3128 | $0.37  |   | $0.48  | $0.60  | 20 | $12.03 |
| #29 An Intro to NA Meetings | 3129 | $0.25  |   | $0.33  | $0.41  | 44 | $17.88 |
| #30 Mental Health in Recovery | 3130 | $0.25 |   | $0.33  | $0.41  | 32 | $13.00 |
| Service Pamphlets |   |   |   |   |   |   |   |
| Group Business Meetings | 2202 | $0.25  |   | $0.33  | $0.41  | 5 | $2.03 |
| Group Trusted Servants | 2203 | $0.25  |   | $0.33  | $0.41  | 5 | $2.03 |
| Disruptive and Violent Behavior | 2204 | $0.25  |   | $0.33  | $0.41  | 6 | $2.44 |
| NA Groups and Medication | 2205 | $0.33  |   | $0.43  | $0.54  | 5 | $2.68 |
| Principles and Leadership in NA Service | 2206 | $0.33  |   | $0.43  | $0.54  | 5 | $2.68 |
| Social Media | 2207 | $0.33  |   | $0.43  | $0.54  | 15 | $8.04 |
| Booklets |   |   |   |   |   |   |   |
| Twelve Concepts of NA | 1164 | $2.20  |   | $2.86  | $3.58  | 5 | $17.88 |
| An Introductory Guide to NA | 1200 | $2.15  |   | $2.80  | $3.49  |   | $0.00 |
| NA White Booklet(LG Print, H&I avail) | 1500 | $0.80  |   | $1.04  | $1.30  | 20 | $26.00 |
| The Group Booklet | 1600 | $1.00  |   | $1.30  | $1.63  | 2 | $3.25 |
| Behind the Walls(H&I version avail) | 1601 | $1.00  |   | $1.30  | $1.63  | 18 | $29.25 |
| In Times of Illness | 1603 | $3.40  |   | $4.42  | $5.53  | 6 | $33.15 |
| PR Foldout | 2307 | $1.10  |   | $1.43  | $1.79  | 7 | $12.51 |
| Keytags |   |   |   |   |   |   |   |
| White | 4100 | $0.55  |   | $0.72  | $0.89  | 82 | $73.29 |
| Orange | 4101 | $0.55  |   | $0.72  | $0.89  | 103 | $92.06 |
| Green | 4102 | $0.55  |   | $0.72  | $0.89  | 54 | $48.26 |
| Red | 4103 | $0.55  |   | $0.72  | $0.89  | 30 | $26.81 |
| Blue | 4104 | $0.55  |   | $0.72  | $0.89  | 24 | $21.45 |
| Yellow | 4105 | $0.55  |   | $0.72  | $0.89  | 36 | $32.18 |
| Moonglow | 4106 | $0.55  |   | $0.72  | $0.89  | 40 | $35.75 |
| Grey | 4107 | $0.55  |   | $0.72  | $0.89  | 47 | $42.01 |
| Black | 4108 | $0.55  |   | $0.72  | $0.89  | 32 | $28.60 |
| Medallions |   |   |   |   |   |   |   |
| 18 MONTHS | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 9 | $55.69 |
| ONE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 4 | $24.75 |
| TWO | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 9 | $55.69 |
| THREE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 9 | $55.69 |
| FOUR | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 9 | $55.69 |
| FIVE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 10 | $61.88 |
| SIX | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 11 | $68.07 |
| SEVEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 10 | $61.88 |
| EIGHT | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 10 | $61.88 |
| NINE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 10 | $61.88 |
| TEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 8 | $49.50 |
| ELEVEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| TWELVE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| THIRTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 4 | $24.75 |
| FOURTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 6 | $37.13 |
| FIFTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| SIXTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| SEVENTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 3 | $18.56 |
| EIGHTEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| NINETEEN | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 5 | $30.94 |
| TWENTY EIGHT | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 1 | $6.19 |
| TWENTY NINE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 1 | $6.19 |
| THIRTY  | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 1 | $6.19 |
| THIRTY ONE | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 1 | $6.19 |
| THIRTY TWO | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 2 | $12.38 |
| INFINITY | 43 | $3.40  | $3.81  | $4.95  | $6.19  | 1 | $6.19 |
| TRI-PLATE |   | $24.85 | $27.83 | $36.18  | $45.23  |   |   |
| SPONSORSHIP MEDALLION | 9603 | $5.00 | $5.60 | $7.28  | $9.10  |   |   |
| Other |   |   |   |   |   |   |   |
| Convention Guidelines | 2108 | $5.10  |   | $6.63  | $8.29  | 0 | $0.00 |
| A Guide to Local Services | 2111 | $7.50  |   | $9.75  | $12.19  | 1 | $12.19 |
| A Guide to World Service | 2104 | $4.55  |   | $5.92  | $7.39  | 1 | $7.39 |
| Handbook for NA Newsletter | 2106 | $2.25  |   | $2.93  | $3.66  | 1 | $3.66 |
| A Guide for Phoneline Service | 2107 | $3.80  |   | $4.94  | $6.18  | 1 | $6.18 |
| Treasurer's Handbook | 2109 | $2.25  |   | $2.93  | $3.66  | 1 | $3.66 |
|   |   |   |   |   |   |   |   |
| Total CDN |   |   |   |   |   |   | $2,935.92 |
| Reserve |   |   |   |   |   |   | $1,000.00 |

**Old Business**

* PR Committee Chair – it would be helpful to have someone who is coordinating the structure in PR (PR and Detox). Discussion regarding that things are functioning well as currently structured sufficiently with the Vice-Chair being responsible for coordinating reports. It was suggested that PR info always be part of the group level announcements. Suggestion to hold a PR Workshop at our next ASC meeting (before the ASC). There is interest here today in a possible committee.

Consensus: to have a PR Workshop next ASC meeting (in advance of ASC) at 10am.

Action: Tim will put a presentation together and share with the Admin Group to review

* Jim from Miramichi will contact Tracadie to see if they want to be on our meeting list - not present
* Connie will provide the information from the newly seated Living Free Group in Fredericton to Tim to place on website.- COMPLETED
* Meeting Frequency – there is a sense by some that we are not meeting frequently enough.

**Consensus: to increase frequency of our meetings to every two months**.

Action: Increased meeting frequency – Penny to insert the appropriate dates and locations in the minutes (NO stat holiday weekends)

* Tim to purchase a zoom account for Area and send the information out to the Admin Group. . – COMPLETED
* Tim to add Miramichi and Edmundston to our meeting list on the website - COMPLETED
* Alt RCM – no interest (will be addressed next meeting in Old Business)

**Open Forum (Group Concerns)**

1. Fellowship Development Fund – **consensus to decrease to $500**
2. Web servant Question – naanbasc.com currently comes up as the third when googled; if we wanted it to come up first we would have to pay. Questioner satisfied with response.
3. Do we want to add a Web Servant to our guidelines (part of the Admin Group) – this would make it an electable position. It would help clarify what they are required to do. **Consensus to add into our guidelines**. Action: Tim and/or Penny will draft Web Servant description for guidelines
4. Microsoft Suite of Services – discussed potential of providing for admin people. **Consensus was not to do this.**
5. Ridgewood – Tim has been working with them about doing presentations etc. They are looking for copies of the Basic Texts but have no budget to purchase. A total of 4 books. Action: Jesse will take 4 Basic Texts to Ridgewood.

**New Business**

* Motion: To create a convention ad-hoc subcommittee. Intent: to create fellowship carrying the message. Discussion regarding the motion. **Motion denied by consensus**.
* Admin Meeting – discussion regarding having an Admin Group meeting prior to the ASC Meeting. History was the admin meetings were done away with because we moved to consensus based meetings when the Areas merged. The Admin meeting is a closed meeting. It would occur an hour before the regular ASC meeting. Tabled to next meeting: Action: Tim will provide more information at next meeting regarding Admin Meetings.

Late Entry:

Admin Meetings serve as steering committees to provide direction/recommendations to the body as well as to potentially execute some "day-to-day" functions that the body is responsible for.

They also offer an opportunity for the "leaders", knowing that the word I used doesn't really reflect how NA operates, to ensure they have alignment on issues that may be presented.

It allows the Admin folks to discuss any potential issues in a closed door format before the meeting. Disruptive behavior things that are not common that may need to have some discussion that are potentially hurtful if done in an open forum

Couple of definitions:

[**Administrative meeting**](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.lawinsider.com%2Fdictionary%2Fadministrative-meeting&data=05%7C02%7Cpenny.allen%40gnb.ca%7C863ac3cf1e5741bf441f08dc0154b43e%7Ce08b7eefb5014a679ed007e38bfccee7%7C0%7C0%7C638386710505677815%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=SEI5m0oXGf4%2F2gkABN10V7WG0hA1KCQAnFWbr5LgaUY%3D&reserved=0) means any meeting of the Board where a quorum is present for the purpose of considering matters relating to Board policy and administration. Minutes shall be taken during an administrative meeting and distributed to Board members and interested persons. Minutes shall be voted on and approved at subsequent administrative meetings.

[**Administrative meeting**](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.lawinsider.com%2Fdictionary%2Fadministrative-meeting&data=05%7C02%7Cpenny.allen%40gnb.ca%7C863ac3cf1e5741bf441f08dc0154b43e%7Ce08b7eefb5014a679ed007e38bfccee7%7C0%7C0%7C638386710505677815%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=SEI5m0oXGf4%2F2gkABN10V7WG0hA1KCQAnFWbr5LgaUY%3D&reserved=0) means a meeting at which the Board will discuss policies, rules, administrative issues or any other business

Really it is a preparedness meeting to assist the Chair and other folks on current topics.

**Announcements**

Denis celebrating 1 year in Moncton on December 28th

Debbie K celebrating 31 years in Moncton on January 4th

Gilman celebrating 17 years in Moncton on January 4th

Paul C celebrating 32 years in Rothesay in January 6th

Heath W celebrating 23 years in Fredericton on January 10th

John R celebrating 2 years in Fredericton on February 7th

Robin W celebrating 21 years in Fredericton on February 21st

Steve C celebrating 18 years in Fredericton on February 23rd

Brendan B celebrating 4 years in Fredericton on March 27th

**Meeting Adjourned (1:56pm)**

**Upcoming ASC dates**

February 3rd – Moncton

April 20th - Rothesay

June 15th – Fredericton

August 17th – Moncton

October 19th – Rothesay

December 14th – Fredericton

**Action Items**

* Penny will reach out to her contact at Detox to see if they are interested in a PI presentation.
* Re PR Committee Chair – Tim will put a presentation together and share with the Admin Group to review.
* Increased meeting frequency – Penny to insert the appropriate dates and locations in the minutes (NO stat holiday weekends)
* Tim and/or Penny will draft Web Servant description for guidelines.
* Jesse will take 4 Basic Texts to Ridgewood.
* Tim will provide more information at next meeting regarding Admin Meetings.